

Gilmer County Schools
Computers and Network Resources
Web Site Posting Guidelines

I. Student Information, Work, and Pictures:

1. Web pages hosted from Gilmer County School District's web server may contain a reference to a student. This includes references to students in photographs or in text.
2. The following student information is acceptable to include in conjunction with text or photograph, if the parent(s) have signed the appropriate media release forms.
 - A student's photograph or exemplary classroom projects may be posted, but the school system is careful not to associate a student's full name in such a way that it can be identified with a photograph of a student. Only a student's first name and last initial may be posted.

II. On Copyright

1. Unauthorized use of copyrighted material is prohibited. All copyrighted material must be properly cited using standard citation information. Giving credit (web address or active link) to a company or individual (celebrity, for instance) that has created text, a graphic, etc. for a school page may be allowed, assuming the site is not blocked by the web filter.

III. Prohibited Content/Items

1. Personal communications information about staff and parent volunteers: non-district email addresses, non-district mailing address, and non-district phone numbers except as approved by the building principal and the parent volunteer whose information is to be released.
 - a. Example: PTSO/PTA/Booster Organization officer/contact requests to have their personal email address listed in the appropriate area on the school's page(s) and principal approves the request. This should be approved in writing.
2. Student personal contact information of any kind
3. Links to staff, volunteers or student's "personal" home pages that are on remote, non-district web servers (not hosted on Gilmer County School's equipment)
4. Links to "non-official" Gilmer County School's related sites that are hosted on remote, non-district web servers - Examples: athletic booster pages, PTA pages, etc. This prohibition includes teacher-created classroom pages or online services that may inform parents and visitors of the school district's site or classroom activities.

IV: Compliance with Gilmer County Schools Acceptable Use Guidelines

All material posted to the Gilmer County Schools website must adhere to all provisions set forth in the Acceptable Use Guidelines. Items from these documents, which are relevant to information posted on the web, are:

No information/materials may be posted that is:

1. Damaging to another person's reputation,
2. Abusive,
3. Obscene,
4. Sexually oriented,
5. Threatening or demeaning to another person's gender or race,
6. Contrary to the school's policy on harassment
7. Harassing
8. Illegal

Pages created/information posted on Gilmer County School's web site:

1. MUST NOT use the network for financial gain or advertising.
2. MUST NOT contain plagiarized work created by another person without his/her consent
3. MUST NOT contain personal information such as phone numbers, addresses, driver's license or social security numbers, bank card or checking account information about any student or staff member.
4. MUST NOT provide any user account information or passwords. If students participate in the creation and/or maintenance of web pages, they MUST be logged onto the network with their own USER IDs and PASSWORDS. Under NO circumstances are students to be given another student's or employee's login information. If a student is performing web posts for a faculty member (i.e. a club) the faculty member is responsible for the information posted.

V. Educational Appropriate Postings

Material posted to the school's web site and associated teacher web pages must be educationally sound and appropriate as determined by the school or district administrators.

I understand and will abide by the attached Terms and Conditions for Web Posting, as listed. I further understand that any violation of the regulations listed in the stated policy may be unethical, a breach of The Code of Ethics for Educators, and may constitute a criminal offense. Should I commit any violation, my access privileges may be revoked, disciplinary action may be taken and/or appropriate legal action may be initiated.

School: _____ Grade/Subject: _____

Email: _____

Name (Please Print): _____

Signature: _____ Date: _____